

Intern Recruitment Open Day

InterHealth is delighted to announce a selection of exciting internships in a variety of different areas within the charity.

This is a fantastic opportunity to join InterHealth and gain new skills and experience with an organisation providing healthcare and support to many of the major international agencies involved in humanitarian relief and poverty reduction across the world. With over 200 client organisations, InterHealth is an exciting place to work and learn about a number of different sectors including relief and development, gap and expedition and occupational health. During the internship you will be given training and support to ensure your personal development.

We are looking for enthusiastic and committed individuals with excellent interpersonal skills. You need to be able to work under your own initiative but also be a team player who can adapt to any given situation. You should be passionate about working within the charity sector and have sympathy with InterHealth's values.

We recruit for these positions twice a year in April and October. The internships are all part-time roles, for a duration of 6 months and the days worked will be agreed upon appointment. You will be reimbursed for any expenses (lunch and London travel).

As part of the recruitment process, we hold Intern Open Days in order for you to get to know about us as an organisation and for us to get to know about you!

The first of our Open Days will be on **Wednesday 31st March, 3pm - 6pm.**

Please see below the job descriptions and person specifications of the internships available, with a view to these roles commencing in April 2010. We will not be recruiting for some internships until October 2010, however if you are interested in any of these, please do register your details with us.

Internships Available

- Client Relations Intern
- Marketing Intern
- Research Intern - recruiting October 2010
- GAP & Expeditions Intern - recruiting October 2010
- Medical Intern
- Travel Health Advice Centre (THAC) Intern - recruiting October 2010
- Finance Intern
- Occupational Health Administration Intern (OH)
- Community Health Global Network Intern (CHGN)
- Gapadvice.org Intern

How to apply

For full job descriptions and person specifications are available on our jobs page: <http://www.interhealth.org.uk/about-us-jobs.html>

Please send a CV and covering letter giving details of your skills, experience and suitability for the role to Julie Westin on jobs@interhealth.org.uk. Applications without a covering letter will not be considered.

Please include in your application, responses to the questions below:

1. Which of your experiences so far have best equipped your for a role like this and how?
2. Why are you enthusiastic about working for InterHealth/CHGN/gapadvice.org?
3. Please explain your passion for and commitment to work in the charity sector and how this has influenced your application to this role.

Closing date: Monday 22nd March

Information about the Open Day

We will contact you to invite you to the Open Day, therefore, if you do not hear from us, please assume that your application has not been successful.

The Open Day will be on **Wednesday 31st March, 3pm - 6pm** during which you will have the opportunity to meet some of our staff and have a tour of our premises.

During the Open Day you may be required to do a small presentation or interview in relation to the position you are applying for. You will be advised by the relevant Line Manager upon selection to the Open Day whether you will be required to do this.

For further information or any other queries, please contact Julie Westin on **020 7902 9017** or julie.westin@interhealth.org.uk

We look forward to hearing from you!

Committed to the health and wellbeing of those making the world a better, fairer and healthier place.

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